

Event Concepts . Florida / Catering By Robert (10-1-11)

## *The Treasure Chest*

COMPLETE WEDDING AND RECEPTION FOR UP TO **100 Guests**  
**\$11,995.00 includes tax and gratuity**

Convenient payment plans under \$1000 per month for a wedding 12 months away!  
(Dates subject to availability)

**All services and locations are from reputable vendors here in Tampa Bay.**

HERE'S WHAT OUR CHEST OF TREASURES CONTAINS:

### **Event Site:**

Wedding and reception site+ (*options for indoor/outdoor ceremony sites depending on venue*)

All set up of tables, chairs (these items are included in your package)

All clean up

Access three hours prior to event

Five hour event time including ceremony

### Venues+:

*St. Pete Beach Community Center*

*St. Petersburg Garden Club*

*St. Petersburg Women's Club*

*Clearwater Center in Clearwater Beach*

*Ferguson Law Center at Stetson University in Downtown Tampa*

*Tampa Woman's Club in South Tampa*

*Tampa Firefighters Museum*

*Junior League (Soros Building) in Lakeland*

*Magnolia Building/Hollis Gardens in Lakeland*

*South Florida Museum in Bradenton*

+ Because each venue is unique in its features, we have included everything needed to hold both the ceremony and reception on site. For example, if a facility does not allow indoor chairs outside for the ceremony, the cost of rented chairs is included in this package.

Please refer to the FACILITY SPEC SHEET for a description of what each entails.

## **Page Two**

### **Complete Wedding Planning**

We handle all details involving vendors, site preparations, scheduling and itineraries. You may have direct contact with all vendors and are able to upgrade portions of your package

### **Wedding Officiate :**

Includes phone consultation and different styles for ceremony  
Marriage filing

### **Fresh Wedding Flowers: Carmen's Flowers (roses)**

Bride's bouquet

Four attendant bouquets

11 Boutonnieres for groom, best man, groomsmen, fathers, and grandfathers

6 Corsages for mothers, grandmothers

Flower girl basket with rose petals

Toss Away Bouquet

### **Ceremony Elements\* (for on site-location only)**

Wedding Coordinator for Rehearsal and Day of Wedding

Backdrop with assorted greenery

Single Pillar Candleabras/ Shepherd's Hooks along walk-way

Guest seating set-up and transfer to reception area or set up if using rentals

Rehearsal time one to two days prior depending on facility availability

Music for ceremony

*\*If you choose not to do the ceremony at the reception location, you will receive an extra hour of reception time including dj (total five hours) and cake or sweetheart table canopy. An officiate is still included, but no coordinator, chairs, ceremony backdrop, aisle décor, or music will be provided.*

### **Catering By Robert Reception Package**

Beautiful color-coordinated décor, guest table centerpieces and candles, neutral floor length linens, chair covers, and sashes, custom decorating with our in-house fabric accents and silk floral collection.

Four hour reception time (Five hours if ceremony is being held elsewhere)

Fabulous Three Entrée Dinner Buffet with hors d'oeuvres (other menus available for higher price)

All Service Personnel and Culinary Personnel professionally attired

Complete **open bar service** with liquor liability insurance, bartenders, mixers, soft drinks, cups, ice.

House Champagne and Sparkling White Grape Juice for Your Toast for Every Guest (at cost)

**Four Hours of Alcohol** (at cost) This includes premium beers, three types of wine, and hard liquor with *such brands as* Bacardi, Smirnoff, J&B Scotch, Gordon's Gin, Seagram 7, Budweiser, Woodbridge wines.

## **Page Three**

### **Photography (Four Hours)– On Site Only – From DeLite Entertainment**

Includes at least one half hour prior for getting ready pictures ON SITE ONLY, ceremony, reception, half hour of post-ceremony posed pictures in front of ceremony backdrop; half hour of reception intros, dances, toast; two hours following for dinner shots, guest candids, dancing, cake cutting, bouquet toss, garter toast. During a four hour reception, photographer will leave ***two hours prior*** to the end.

8x10 or 10x8 soft cover panoramic layout book with 20 pages and up to 50 pictures OR 5<sup>th</sup> Hour of photo coverage  
DVD montage of selections and wedding pages  
(2) 8x10 (4) 5x7  
Online gallery  
Unlimited locations and photos  
DVD with copy rights  
Image enhancements and color corrections on print and book selections

### **A La Carte Options Available . . .**

For additional hours, second photographers, engagement photos.

**Disc Jockey (Five Hours) –**  
One hour of ceremony music if held on-site  
Four hours of reception time.

**Wedding Cake –**  
Three-tiered Round Wedding Cake in choice of designs and color accents

### **Your Own Event Designer**

### **Reception Event Coordinator and Banquet Captain**

**Client Open Houses** where you can bring friends and family to view upcoming client décor, taste menu items and chat with vendors

*Each guest over 100 is \$57.70 per person inclusive*

## **Payment Information\***

### **Down payment with Two Balances Due**

\$2500.00 down (Can be split into two payments within 30 days of booking)

Depending on facility and WHEN you book, this down payment may be more as many facilities require full payment and security deposit within 60 or 90 days of event.

\$5000.00 due one month prior

Remaining balance due two weeks prior

### **Monthly Payment Examples**

24 Months Away . . . \$1650 down with 23 monthly payments of \$450 per month

18 Months Away . . . \$1650 down with 17 monthly payments of \$608.52 per month

12 Months Away . . . \$1650 down with 11 monthly payments of \$940.45 per month

9 Months Away . . . . \$1650 down with 8 monthly payments of \$1293.13 per month

6 Months Away . . . . \$2500 down with 5 monthly payments of \$1899 per month

We accept personal LOCAL checks for payments prior to the final payment.

We accept VISA and Mastercard with a small processing charge accrued at specific rate when contract is signed.

This percentage charge will be added into the final balance due two weeks prior to event. Must be paid by check or cash.

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**All Balances Must Be Paid In Full Including Guests Over 100, No Later Than Two Weeks Prior to the Wedding.**

**FOR MORE INFORMATION, CONTACT SUSAN STALNAKER -  
(813) 960-7092**